Horden Nursery School
Charging and Remissions Policy

Introduction
The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, practical activities and visits can make towards pupil's personal and social education. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional, optional activities

Charging Policy
Any charges made by the School must meet the requirements of the Education Reform Act 1996. The Governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.

Charges
Charges will not be made for any activities which form part of 'Early Years Foundation Stage' requirements. No charge can be made for education during school hours.

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

Activities outside school hours or to extend the curriculum
The full cost to each pupil of any activities deemed to be optional extras taking place outside school hours, or as an extension to the curriculum, or in the form of visits and visitors to the school. The cost will not exceed the actual cost of provision, to include admission costs and transport costs for all children.

Charging in Kind
The cost of materials, ingredients (or provision of them by parents) for practical subjects if the parents have indicated in advance that they wish to own the finished product.

Voluntary Contributions
The Governing Body may ask parents for voluntary contributions towards the cost of any activity that takes place during school hours. This includes daily snacks for children during the sessions. Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be discriminated against. In the event of insufficient voluntary contributions being made the activity may have to be cancelled and refunds will be given.

Child Care
Parents are given the option to purchase additional Nursery hours to top up the fifteen or thirty funded hours provided by the Government. This is in direct response to requests from parents for school to provide childcare facilities when both adults in

the family home work. Parents are provided with a financial agreement form, along with information around session costings.

Breakages
In cases of wilful and malicious damage to equipment or breakages, or loss of school books and equipment on loan to pupils the Head Teacher in consultation with the Chair of the Governing Body may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.

General
The Governing Body may, from time to time amend the categories for which a charge may be made. The Governing Body reserve the right to review the Charging and Remissions Policy as necessary.

This policy will be regularly reviewed and updated as part of the school's overall CPD plan.

Date: Autumn 2025
Review: Autumn Term 2026

Head Teacher: Natalie Parkinson

Chair of Governors: Jane Long